



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		GOVT. COLLEGE BASSA (GOHAR)
• Name of the Head of the institution	Surina Sharma	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	01907251018	
• Mobile No:	9418024662	
• Registered e-mail	gcbassa@gmail.com	
• Alternate e-mail	gcgohar-hp@nic.in	
• Address	Post Office Gohar Tehsil Chachyot	
• City/Town	Mandi	
• State/UT	Himachal pradesh	
• Pin Code	175029	
2.Institutional status		
• Type of Institution	Co-education	
• Location	Rural	
• Financial Status	UGC 2f and 12(B)	

• Name of the Affiliating University	Himachal Pradesh University, Shimla				
• Name of the IQAC Coordinator	Smt. Jaya Thakur (Associate Professor)				
• Phone No.	01907251018				
• Alternate phone No.	7018008383				
• Mobile	09418408383				
• IQAC e-mail address	gcbassa@gmail.com				
• Alternate e-mail address	gcgohar-hp@nic.in				
3.Website address (Web link of the AQAR (Previous Academic Year))	https://sites.google.com/site/gcbassagoharhp/iqac/aqar-reports				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://sites.google.com/site/gcbassagoharhp/admission/academic-calendar				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.03	2018	30/11/2018	29/11/2023
6.Date of Establishment of IQAC			16/05/2014		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	Nil	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
A Book Bank was constituted for poor and needy students.	
Facility of High speed FTTH/WiFi Connection (100 Mbps) and Dedicated Lease Line of Optical Fiber Internet Connection in IT Lab (Science) with speed of 8 Mbps were taken for benefits of students and staff use.	
Renewed subscription of National Library and Information System (NLIST)	
SBI Collect facility along with POS Machine was taken for the fees Collection	
Online admission for the session 2020-21 was done during Covid-19 pandemic and also online teaching methods were promoted with Google Meet, Google Classroom, Teachmint apps and Whatsapp groups. Google Forms and Whatsapp groups were used to take online feedback and information from students and staff.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Academic Administrative Audit of the institution to be done.	Academic Administrative Audit completed
Academic Calendar preparation and adherence	Academic Calendar prepared and is being adhered
Admission Process for next academic year	Admission Process completed successfully
Orientation Program of students	Orientation Program of students was done on September 01 , 2021
Feedback from the students, teachers and non-teaching staff members about the college	Online Feedback Performa was finalized and made available for students, teachers and non-teaching staff members for their inputs on college website. The feedback thus obtained was analyzed and suitable steps were planned accordingly
Time Table Preparation and implementation	Master Time Table of the college was prepared for online/offline teaching and made available on the college website and notice boards for concerned. IQAC ensures proper adherence to the Time Table
Library Automation	Library management software was updated in the Library which is useful for Library management
Scholar register & Office Record Maintenance Guidelines	The Office staff was issued instruction and guidelines for preparation of Scholar register and proper maintenance of Office Records
IGNOU Centre	All the codal formalities and inspection related to IGNOU centre at GC Bassa (Gohar) has been completed successfully. The final approval to start the IGNOU Centre is still awaited from the concerned authority

MIS Portal updates	Govt. College Bassa (Gohar) has its indigenous management information System developed for student admission and open source software for the library management. In addition to these, college is registered on different government MIS portals such as PFMS, PMIS AISHE, and NHERCMIS etc. The needful information is updated on all such MIS portals
Online teaching and information system	Online teaching and information system was implemented by each of the faculty members during the Covid-19 Pandemic. Bulk SMS facility and whatsapp groups are available to provide information to students. The students were taught by using Google Meet, Google Class room and various others state of art techniques available for the online teaching
Book bank for poor and needy students	A Book Bank was formed during the session 2020-21 for poor and needy students who are unable to buy different reference books
Extension of Internet speed	BSNL Broadband was upgraded with Dedicated Lease Line of Optical Fiber Internet Connection with speed of 8 Mbps and High speed FTTH/WiFi Connection (100 Mbps) was also installed in IT Lab of Science Block for the benefits of staff and students community
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
Principal-Cum-Chairperson IQAC	07/03/2022

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022	30/01/2022

Extended Profile**1. Programme**

1.1	172
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	948
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	351
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	175
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3.Academic	
3.1	21
Number of full time teachers during the year	
File Description	Documents
Data Template	View File
3.2	01
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	19
Total number of Classrooms and Seminar halls	
4.2	0
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	25
Total number of computers on campus for academic purposes	
Part B	
CURRICULAR ASPECTS	
1.1 - Curricular Planning and Implementation	
1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process	
<p>We adopt the curriculum provided by the Himachal Pradesh University, Shimla. Depending on our institutional goals and concern towards our students, we impart quality education. The institution has developed and effective implementation of the curriculum. Following are the various means through which we executes the curriculum:</p> <ul style="list-style-type: none"> • Staff Meeting: Staff meetings are conducted weekly/monthly as per needs 	

- **Academic Calendar:** Academic Calendar is prepared as per the guidelines of Himachal Pradesh University, Shimla. Academic schedule and the requirements are prepared at the college and department level
- Educational objectives and outcomes are developed for each program and course separately for theory and laboratory and these have been decided by Himachal Pradesh University, Shimla
- Preference is given for elective and skill enhancement subjects
- Effective curriculum delivery with online teaching was also planned and ensured during Covid-19 Pandemic. E-resources, online power point presentations, video links and notes are also shared by Teachers.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://sites.google.com/site/gcbassagoharhp/_/agar-2020-21

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Before the commencement of each Academic Year, Himachal Pradesh University, Shimla notifies an academic calendar for all the courses, which contains the different date of commencement of different activities, last working day of the year for annual examinations. Final examinations are conducted and evaluated by the university. However, university has a mechanism of internal assessment having a definite contribution towards the final result/grades of individual student. IQAC has nominated the House Test committee for the smooth conduct of House test of the students. Also the each faculty member is instructed to give frequent class tests, seminars and assignments to the students and maintain a proper record of these along with their attendance. The college calendar also include co-curricular and extra-curricular activities and all activities are conducted in adherence to the calendar of events except unforeseen circumstances. The academic calendars help faculty members to plan their respective course delivery research work academic and co-curricular activities. Continuous evaluation and assessments are also done for laboratory course, project work, and seminars. Conduction of laboratory experiments and viva,

Submission of records are the major components of laboratory course evaluation. The Principal, through the Staff meetings, frequently reviews the annual progress and provides suitable suggestions. In case of revision of academic calendar by the university, college incorporates the necessary changes accordingly.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://sites.google.com/site/gcbassagoharhp/admission/academic-calendar

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	No File Uploaded
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

3

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The College integrates Cross-cutting issues of the society like Moral Values, Human Values, Professional Ethics, Gender Equality and

Environmental Awareness, which are inseparable part of curriculum.

Professional Ethics: Ethical practices such as truthful information, facts, and unprejudiced approach are taught in content of syllabus. Career Guidance and Placement Cell organizes placement activities including training, development of students on a regular basis.

Gender Equity: Certain courses addresses issues related to gender sensitivity and equity. Additionally, our college organize special programs on gender equality and sensitization. Guidance lecture for female students, programme on Women Empowerment, Internal Complaint Cell has been constituted for redressal of complaints about sexual harassment. The Internal Complaint Cell is involved in prevention, prohibition and redressal of the complaints regarding sexual harassment of women employee and students and conducted awareness campaign.

Human Values: College celebrates days of National and International importance as Women's day, Independence Day, Teacher`s day, Human Rights Day, International Yoga Day etc. These celebrations nurture the moral, ethical and social values in the students.

Environment studies: A course of 4 credits has been included in 1st year UG programmes. In order to sensitize students about the environment and sustainability issues students of our college participate in tree plantation programmes along with Forest Department in nearby region of the college. Environment Day is celebrated every year, where students actively participate. ECO Club is also active in our college and organizes such types of activities.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

4

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	No File Uploaded

1.3.3 - Number of students undertaking project work/field work/ internships

91

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
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File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://sites.google.com/site/gcbassagoharhp/feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1360

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

351

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

After admissions, teachers of the college adopts a process to identify slow and advance learners among students. Advanced learners

and slow learners are identified from their responses in the class room as well as the performance in the classtests, internal examinations. After knowing slow and advanced learners, the teachers keep their eyes on slow and advance learners and conduct remedial classes for weaker students. The teachers observe that whether the student are easily understanding the lesson or not. If they fail to understand the topic or teaching of a teacher, the same is explained again in an easy way. This is the informal way to complete the teaching-learning process and it is also convenient to both students and teachers. Advanced learners are encouraged to ask their concern freely and frequently with the teachers, in a formal way and they are encouraged to read advanced textbooks, journals for their studies. Home assignment and projects are also assigned to the students. They are encouraged to apply for different competitive examinations and are motivated to participate in seminar presentation, Poster presentation, quiz competition and debates

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
948	22

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Each department supports students forexperiential learning. The institution imparts the following experiential learning practices to enhance creativity and cognitive levels of the students:

- Laboratory sessions are conducted with content beyond syllabus experiments
- Video lectures are shared with the students related to their

syllabus

- Students participate in various activities such as seminar, group discussions, poster makings, projects, and the skill enhancement courses. Students are encouraged to participate in activities where they can use their specialized skills
- Cultural programs are organized regularly for the students of the college to give a vent to their creativity
- quizzes and Debates are organized for student participation at inter-college level
- Seminar presentations: Students develop technical skills while presenting particular topic in seminars

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Now-a-days, it is essential for the students to learn the latest technologies. As a consequence, teachers are combining technology with traditional mode of teaching to engage students in long term learning. College uses Information and Communication Technology (ICT) in education to support, enhance, and optimize the delivery of education. The following tools are used by the Institute:

- One Projector is available in IT Laboratory of Science Block and 2 projectors in IT Lab & Smart Classroom of ARTS Block. One Podium (with touchscreen monitor desktop, sound system, document camera, wireless keyboard and mouse) is also available in Smart classroom of ARTS Block. Facility to connect personal laptop is also available there
- Printer and Photo Copier facility is also available in IT Lab and College Office
- Online classes were taken through Zoom, Google Meet, Google Classroom and Teachmint apps during Covid-19 Pandemic

- **Digital Library resources:** College has subscription of NLIST Facility w.e.f the session 2019-20. It is renewed every year and this facility is available for every teachers and interested students
- **Faculties** are encouraged to use power-point presentations in their teaching by using projectors. Dedicated High speed Internet with speed 8 Mbps with 25 Computers in IT Lab is available for the use of students and staff
- **Seminar and Conference rooms** are digitally equipped where guest lectures, expert talks and various competitions are regularly organized for the benefits of students. Students are counselled with the help of Zoom / Google meet applications
- **Video lecture:** Students are motivated to watch the video lectures from NPTEL Website along with the other video lectures for long term learning and future referencing

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	https://sites.google.com/site/gcbassagoharhp/ict-enabled-facilities

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

21

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

20

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	No File Uploaded
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	View File

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

9

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

20

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

There is a process of internal examination in the college. According to the academic calendar, a student has to appear in class tests and house examinations for internal assesment. The schedule of the house examination is decided at the beginning of the session, in the form of academic calendar. The teachers haveto take class tests also, which may be in the form of written test, black-board and power-point presentation or by other methods. The marks of class tests are shown in the classrooms and each student can ask about his performance. Record of obtained marks is kept individually by every class teachers. Some teachers analyzes the solution and method of solving the paper in the class-rooms, specially in mathematics. The concerning subject teacher keeps the record of all internal exams.The marks of Continous Comprehensive Assesment is uploaded by each subject teacher directly in HP University website on the basis of class tests, Assigment and marks in house examinations. Provision of 30% marks in internal assesment is there.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

There is a transparent system in internal assessment. The criterion adopted is as directed by Himachal Pradesh University, Shimla. At the beginning of the session, faculty members inform the students about the various components in the assessment process during the whole session. The house tests are generally decided by the college after the completion of 75% syllabus. To ensure smooth and proper conduction of house tests, Superintendent, Deputy Superintendent and Invigilators are assigned for House Tests. Evaluation of answer sheets are done individually by the concerned subject teacher The evaluated answer sheets are distributed to students for the verification and any grievance is redressed immediately. The marks obtained by the students in house tests are displayed to students. The marks obtained by the students are added in their internal assessment and also uploaded on the university web portal along with their attendance and assignment marks. The criteria of internal assesment marks is decided by Himachal Pradesh University, Shimla and it is also availble in syllabus of individual syllabus copy which is also available on H.P University website. Provision of Viva-Voce is there in case of practical and Skill Enhancement Courses. Projects evaluation is also done by concerned subject teacher with

the analysis and Viva-Voce examination.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://hpuniv.ac.in/syllabus.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The College adopts the type of education which is decided by H.P. University rather than its own framework. The following mechanism is followed by the college to communicate the learning outcomes to the teachers and students:

- Importance of programmes is described to the first year students in the beginning of session with an orientation programme
- Learning outcomes of the programs and courses are observed and measured periodically
- Soft Copy of syllabus & Time Table of Programmes/Courses are uploaded on the Institution website for reference and also shared in Whatsapp groups by every teachers
- The importance of the learning outcomes has been communicated to the teachers in every IQAC and Staff Meetings
- Most relevant concepts are identified by the Teachers that arise in everyday life in the respective subjects and are made to understand the connection between the concepts and applications
- Use of basic laboratory equipments are correctly and effectively discussed with the students in order to conduct measurements, and analyze and interpret the results, including a quantitative uncertainties

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://hpuniv.ac.in/syllabus.php
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The assessment tools and processes used for measuring the attainment of each of the Program Outcomes and course outcomes are mentioned below:

- Method of assessment of Programme Outcomes and course outcomes:
 - The program and course outcomes are assessed in particular course with the help of direct and indirect methods. Direct methods are through direct examinations or observations of student knowledge with Viva-Voce Examination. The knowledge and skills described by the course outcomes are mapped to specific problems on University examination, internal examinations and assignment
 - Assignments are given at the end of each module. The assignments are provided to students and they refer the text books and reference books to find out the answers and understand the expected outcome of the given problem.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

162

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<https://sites.google.com/site/gcbassagoharhp/feedback>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

1

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes extension activities in the neighborhood community to sensitize the students towards community issues. The students of the college participate in social service activities for their development. The college has functional N.S.S. and N.C.C. Units. These units undertake various extension activities in the neighbourhood. NSS organizes 7 days camp in nearby village and several activities were carried out by NSS volunteers addressing social issues which include cleanliness, tree plantation, Social interaction, environmental awareness, women empowerment, national Integrity. The NCC unit of the college aims at developing qualities of leadership, patriotism, maintaining discipline, character building, spirit of adventure and the ideal of self service. NSS and NCC units of the college also perform need based duties for society. During Covid-19 Pandemic, NSS students of the college awared the people about social distancing, sanitizing and for wearing masks and NCC Unit of the college performed duty to maintain social distancing along with the Police Department, Gohar.

File Description	Documents
Paste link for additional information	https://sites.google.com/site/qcbassagoharhp/extension-activities/nss
Upload any additional information	No File Uploaded

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year**3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

16

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has adequate availability of physical infrastructure. At the beginning of the academic session need for up-gradation of the existing infrastructure and for new infrastructure is carried out based on the suggestions from staff members after reviewing requirements, budget limits and working condition of the existing equipment. The time table committee inform about all requirements regarding classrooms, IT rooms, laboratories, furniture and other equipments.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/extension-activities/infrastructures-and-facilities

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Details of facilities for cultural activities, sports, games (indoor & outdoor) and cultural activities:

The institution gives importance to the overall development of the students and focus on various sports and cultural activities inside the campus regularly. The College teams are formed to take part in College and University level competitions and also for other inter-college competitions. Sports meet is conducted once in an academic year and the winners are awarded and rewarded in annual function accordingly. We have a spacious and well equipped rooms, where students can play Indoor games like table tennis, chess, caroms etc. The institution has the following facilities which are kept open beyond the working hours for students and staff:

- Gym Facilities and related Infrastructure are available in sports room of the college building
- To play indoor games, there are 2 TT tables, 6 TT bats, 6 boxes of TT balls, 2 Carrom Boards with 5 boxes of carrom coins and 4 Chess Board, 2 Chess mat with chess pieces and chess clocks

- For Outdoor games, there are 2 Volley ball nets and 6 Volley balls
- For Cricket we have 6 bats, 10 dozens cricket Balls, 6 Helmets, 4 Wicketkeeper's Gloves, 6 Hand Gloves for Batsmen, 4 Abdomen Guards, 4 Elbow pads, 2 Chest Pads, 4 Thigh Pads, and 9 Stumps. For Badminton we have 6 Badminton Rackets, 2 dozen Shuttlecocks, 2 Nets, Football and Cricket kits. For basket ball the college has basket ball court with nets and a kit is also available for boxing. T-Shirt and shoes are provided from the college during inter-college competitions with 50% concession
- Apart from these games, the college provides the facility to play other games like Kabbadi, Athletics, Kho-Kho, Boxing Tai Commando and dragon boat. Assistant Librarian Mr. Chaman Lal is a coach of dragon boat and at present he is Joint Secretary, Dragon boat federation of India

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/extension-activities/infrastructures-and-facilities

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

3

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

3

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)**4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)****Nil**

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The College had installed Integrated Library Management System (ILMS) namely "Open Biblio" in the year 2020. The college had started using it. Due to unavailability of some features college is planning to replace it with KOHA Open Source Library Management linux based system. Automation of library is under process.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	https://sites.google.com/site/gcbassagoharhp/library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**C. Any 2 of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

<https://sites.google.com/site/gcbassagoharhp/library/nlist-facility>

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

16

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

From the session 2020-21 we have updated BSNL Broadband with wifi facility of BSNL Fibre High speed FTTH/WiFi Connection (100 Mbps) for staff and students use and Dedicated Lease Line of Optical Fiber Internet Connection in IT Lab Science with speed of 8 Mbps for benefits of students and staff community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/naac/wifi-campus

4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Laboratories: Laboratories are regularly maintained by the Laboratory attendant. Records of equipments are maintained in Stock Register (DSR) as per the process. Equipments are maintained properly, calibrated and serviced periodically.

Maintenance of Library Facilities:

- Book binding is carried out on regular basis of damaged books to avoid further damage
- Stock verification is done as a part of regular monitoring and control. Pest control is done on regular basis for maintaining books safe from termites
- Library Committee has been constituted for co-ordination in respect of learning resources. Procurement of new books & renew of journals and recommendation for additional books whenever needed
- Updating and maintaining of all library records
- Addressing issues and grievances of users Update and upgrade the library contents, periodically as per updates in curriculum
- Book bank is also there for poor and needy students

Computers: The institute has an adequate number of computers with internet connections and utility softwares. Computer systems, UPS, Softwares and Servers are maintained by Lab-In Charges.

Classrooms, Conference Hall:

- Smart Classrooms and IT Labs are provided with enough seating capacity, computers and projectors
- Cleanliness of class rooms, smart class room and IT Laboratory are maintained on regular basis
- Working condition of audio system, projectors etc. is done on regular basis.

Maintenance of other support systems:

- Housekeeping for regular cleanliness of corridors, washrooms, classrooms, laboratories and premises is done by sweepers, peons and lab attendants
- Sanitization of washrooms is done on regular basis
- Clean and hygienic drinking water is available in the college. Water coolers and water tanks are maintained and cleaned on regular basis. Quality of drinking water is checked by measuring pH and Hardness by the employees of IPH department
- Sports facilities are maintained by the Incharge sports committee and the menial staff. The below mentioned points are inspected before start of every semester:
 - Classroom facilities such as lights and fans, projector and sound system, availability of internet connections are inspected before start of every semester.
 - Working condition of computers, devices, and equipments is ensured.
 - Stock verification activity is done at the end of session.
 - Library committee collects specific needs of the students and staff inside the library.
 - Sports Incharge and respective committee ensures the availability of sports equipments and monitors the usage of the ground, courts and indoor games facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/extension-activities/infrastructures-and-facilities

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

114

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

114

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

E. none of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

55

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

1

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

55

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities. New CSCA for the year 2020-21 could not be constituted due to COVID-19 Pandemic. The previous CSCA body for the session 2019-20 was continued for the session 2020-21. NSS Volunteers and NCC cadets performed various online and offline co-curricular activities during COVID-19 Pandemic.

File Description	Documents
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/extension-activities/nss
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The college has registered Alumni Association in the name of Old Students Association (OSA). The Old students Association of

Government College Bassa (Gohar) was constituted on 19th November, 2016 in the meeting convened by Dr. I. D. Sharma, Principal of the College. At present the association is working actively having revered and vibrant members of its Executive body. Local MLA Sh. Vinod Kumar is the Chief advisor of the OSA.

File Description	Documents
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/old-students-association
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college follows its vision and mission to serve better for students. The governance of the college matches vision and the mission of the college. Our vision and the mission are as follows:

Vision:

Government College Bassa (Gohar) shall be one of the best and vibrant institutions of higher learning in Himachal Pradesh capable of providing meaningful and life-serving education to the students, especially girls coming from rural background, follows the guiding principles of access; equity and excellence through the use of ICT, focusing on their holistic development as leaders capable of providing effective leadership and contribution in their chosen areas of work.

Mission:

- To provide quality education to all by means of sheer hard work, dedication and devotion. Education to promote scientific

attitude

- Education to inculcate moral values into the students. To ensure values like truth, honesty, character, sacrifice into the students and to prevent social exploitation through education
- To provide a platform to the students to enhance their skills/potentials as well as a sense of social responsibility and nationality through sports, cultural, NCC and NSS activities
- To sensitize learners towards inclusion and equity, human rights, environmental awareness and gender equality
- To develop leadership qualities among students and to make them better citizens of India with vision and values

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

- Event specific committees are constituted for disposal of their duties related to particular event
- Individual staff member is assigned specific duties based on his/her capability and work experience

File Description	Documents
Paste link for additional information	https://sites.google.com/site/qcbassagoharhp/college-committees_1
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- Curriculum Development: Being an affiliated college, we do not

have the freedom to do much on the curriculum development. The syllabi of the different courses offered by the college are decided by the university. However, the college has given freedom to the individual faculty member to adopt any teaching methodology and pedagogy for effective content delivery and teaching learning process. Some of faculty members are the members of Board of studies constituted at university level who become the voice of the other faculty members on the issues and suggestions related to the curriculum development

- **Teaching and Learning:** IQAC encourages teaching faculty members to use the different methods and pedagogy for effective teaching learning process. IQAC also does the student satisfaction survey for individual subjects and based on the feedback received from the students the concerned faculty member is advised for the improvement
- **Examination and Evaluation:** Final exams are conducted and evaluated by the university. However, university has a mechanism of internal assessment having a definite contribution towards the final result/grades of individual student. Therefore IQAC has nominated the House Test committee for the smooth conduct of House tests of the students. Also each faculty member is told to give frequent class tests, seminars and assignments to the students and maintain a proper record of these alongwith their attendance. The weighted average calculated taking different contributions in consideration is finally submitted as internal assessment of the individual student
- **Research and Development:** IQAC encourages the teaching faculty members to get involved in the Research and development activities
- **Library, ICT and Physical Infrastructure / Instrumentation:** Integrated Library System (ILS) has been installed in the library for smooth circulation and user records. Further, the classroom furniture, Gym, Sports articles for use of student and other college staff were procured based on the recommendation of IQAC chairperson
- **Human Resource Management:** IQAC chairperson appoints a particular person or committee for successful completion of the specific assignment
- **Industry Interaction / Collaboration:** IQAC encourages the

faculty members to involve in the collaboration with industry

- Admission of Students: IQAC has recommended the online portal for student admission during the session 2021-22 and framed the prospectus of the institute

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/extension-activities/infrastructures-and-facilities
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Govt. College Bassa (Gohar) is administered by the Department of Higher Education, Himachal Pradesh. The Govt. of Himachal Pradesh and the Department of Higher Education formulates the Policies for Higher Education to be followed by all Govt. colleges affiliated with Himachal Pradesh University, Shimla. Based on the need, and according to the policy of Higher Education, Guidelines & Procedures are formulated by the College and get approval from the Department of Higher Education, Himachal Pradesh. The overall planning and development of the institution is done by various committees under the able guidance of the College Principal.

File Description	Documents
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/useful-links
Link to Organogram of the Institution webpage	https://sites.google.com/site/gcbassagoharhp/library/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support

A. All of the above

Examination	
File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Department of Higher Education, H.P. has effective welfare measures for its teaching and non-teaching staff. The various welfare schemes are as follows:

- Medical Allowance
- Maternity & Paternity leaves benefits as per norms
- Leave Travel Concession
- All the non-doctoral staff members are encouraged to get enrolled for part-time Ph.D. program
- Faculty members are eligible for Earned Leave
- Internet and free Wi-Fi facilities are also available in campus for staff
- Faculty members are provided with Individual cabin and system to facilitate good ambience
- Summer and Winter Vacations for faculty members
- Faculty development programs (FDP) for faculty members on regular basis
- Automation of attendance and leave using biometric system. But during the session system is not in operation due to Covid-19 pandemic

- Gratuity for the employees of the institution
- All the staff members are treated at par with each other in obtaining benefits from the institution
- Women Empowerment Cell has been established for creating venues for women members to flourish and gain momentum.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

8

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Government College Bassa (Gohar) has a systematic performance appraisal system for its teaching and non-teaching staff.

Teaching Staff:

- **Academic Performance Indicator (API):** The faculty members are

asked to fill the Academic Performance Indicator (API) format at the end of the academic year. The proforma designed by the UGC are used in this regard. Teaching staff first opt their API scores, then the principal finalizes the scores based upon the documental evidences submitted by the teachers. Based on API scores the teachers are encouraged to take up more initiatives in their respective areas of inclination and passion.

- **Academic Audit:** Every year an academic audit is conducted by the office of the Government College Bassa. For this, expert committee of the senior faculty members is constituted by PTA and Principal to inspect the colleges. This team assesses the performance of each department and the staff members are intimated about their progress
- **Student feedback:** At the end of session student's feedback is taken to assess the college facilities and staff
- **Performance Appraisal for Non teaching Staff :** The Principal directly monitors the non-teaching staff and regularly conducts meetings with them to supervise the administrative and financial aspects such as admission & fees collection, scholarship status etc.

File Description	Documents
Paste link for additional information	https://education.hp.gov.in/?q=notice_board&tid=6
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

For internal audit the college has a Bursar who takes care of every financial matter related to college and a stock verification committee is nominated every year to keep track of the different stocks in the institute. College also takes the services of registered Chartered Accountant as and when required. The representatives of state Accountant General also visit the college for its external audit. Due to Covid-19 Pandemic services of registered Chartered Accountant could not be taken during the

session 2020-21.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Sources of funds are as follows:

- **Fees:** Fees charged as per the Himachal Pradesh University, Shimla and H.P. Government norms from students of various granted courses
- **Salary Grant:** The college receives salary grant from the State Government. For this, college prepares and sends an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the full Time permanent teachers and non-teaching staff whereas the college gives salary to adhoc staff from PTA Funds
- **UGC Grants:** The college is affiliated under 2F and 12B as per UGC Act and Permanent Affiliation of the University. There is a provision to receive grants from the UGC for the development and maintenance of Infrastructure and upgradation of the Learning Resources and Research (including grants for Minor

and Major Research Projects)

- We receive funds from Stakeholders, non-government bodies, individuals and Philanthropists
- We receive funds from the annual membership of Library.

Resource mobilization policy and procedures are as follows:

- The institution sets up UGC Committees as per the directions of the UGC given in the XII Plan
- The UGC Committee, in close coordination with the College Development Committee and IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose properly
- The Purchase Committee of the college takes care about proper purchase of things and according to the rules
- The College Development Committee reviews the mobilization and utilization of funds of the sources periodically in the meetings
- Regular internal audits by the Chartered Accountant and external audits by Government representatives make sure that the mobilization of the resources is being done properly
- The time-table committee takes care of the proper utilization of classrooms and laboratories
- The library committee takes care of the proper utilization of resources in library

Campus cleanness and utilization is monitored by the campus development and beautification committee

To ensure the optimum utilization of resources, the Principal issues directions during the whole session.

File Description	Documents
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/college-committees_1
Upload any additional information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC strives hard for upgrading the college infrastructure and all support facilities to meet the standards of higher education and growing need of students. It assesses and suggests the parameters of quality education.

- **Academic Audit through IQAC :** The college takes academic audit of each department and various committees every year through IQAC to increase and maintain the quality of education. Academic Audit Committee is set up for this. The committee collects academic plan including publication, extension activity, collaboration, innovative and best practices, assignment, ICT based activity, students competition, seminar and workshop supposed to organize for better performance. Due to implementation of such academic audit, it is found out that all departments and committees have been constantly improving their curricular, co-curricular and extra-cocurricular performances
- **Implementation of Green practices in nearby area of the campus:** The IQAC proposed to initiate various green practices to maintain eco-friendly college campus through the activities i.e. tree plantation, minimum paperless work, plastic eradication, clean and beautiful campus. For the better implementation of green practices, IQAC distributed these activities among students of various departments. Because of these practices, eco-friendly and pollution free college campus and social awareness about eco friendly environment is developed in the community
- **Use and enrichment of ICT infrastructure:** The use of ICT tools has become an integral part in teaching-learning process during COVID-19 Pandemic. IQAC always encourageteachers to utilize these tools in classroom teaching and laboratories.

IQAC prepares the master time table to include the use of ICT infrastructure expecting from each teachers. The IQAC has advised the administration to enrich ICT infrastructure by purchasing advanced ICT tools, broadband internet Wi-Fi facility. Periodically IQAC has guided teachers and non-teaching staff to use ICT and handling of ICT instrument etc. The educational use of social media (Whatsapp, Google Meet etc.) has also been utilized to establish communication with the students. In teaching and learning, the feedback system is there to take the review of reliability and uses of ICT facilities

File Description	Documents
Paste link for additional information	https://sites.google.com/site/gcbassagoharhp/agar-2020-21
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

IQAC being the central body within the college monitors and review the teaching-learning process regularly. IQAC periodically reviews the teaching-learning process, structures and learning outcomes: The standard methods of teaching, learning and evaluation which are proven over the years are being followed.

- Academic calendar: Based on the University academic calendar the college schedules the academic calendar well in advance at the start of the session for not only the regular teaching-learning process but also to accommodate the various events like seminars/ guest lecture/ workshops/ FDP's
- Evaluation of teachers by students: The institution has a feedback system to evaluate the teaching methodologies and course delivery of teachers by students
- Student learning outcomes: The college monitors the performance of the students regularly. It has specified procedure to collect and analyse data on student learning outcomes; the following points are adopted by the institute in this context:
 - Regular class tests and interactions: House Examinations

and continuous evaluation comprising of internal tests, assignments, group discussions, seminar & quiz competitions

- Yealy system of examination for all courses
- Providing Lecture notes through Whatsapp and Google classroom
- Timely redressal of students' grievances
- At least 75% Attendance is compulsory in each session
- Extra classes for weak students to solve their problems
- The college maintains an effective internal examination and evaluation system
- Students' result analysis: Institute has the provision of analysis of students' performance after the announcement of their result. If the result of the students, in a particular subject, is not found up to the mark, necessary steps are taken to find out the reasons and the concerned faculty members are counselled and motivated to work towards improvement.

File Description	Documents
Paste link for additional information	https://hpuniv.ac.in/syllabus.php
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://sites.google.com/site/gcbassagoharhp/feedback
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Measures initiated by the Institution for the promotion of gender equity during the session 2020-21:

- Celebrations of International Women's Day
- Seminar on POSCO (Protection of Children from Sexual Offences) ACT to create awareness about Child Protection Policy that ensures a safe environment
- The institute has a policy of appreciating faculty without any gender bases
- Women faculty are nominated, based on their ability, as heads of the departments and conveners of various committees and discharging their duties efficiently
- The institution provides safety and security facilities for the staffs and students such as CCTV Surveillance throughout the campus and security arrangement
- The institution established a Counseling Cell which includes 6 faculty members of which 50% are women
- 2 female teachers of sexual harrasment committee attended a workshop on "Implementation of sexual harassment of women at workplace organized by University or Department of Higher Education during the session 2020-21.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Govt. College Bassa (Gohar) is committed to "zero waste" through its philosophy of "reduce & reuse-recycle". A wise budgeting approach is adopted in what we purchase as a first step towards reducing waste.

- **Solid waste:** Dustbins have been kept inside and outside of the college building for solid based materials, which are vacated daily at proper and distant place from the college building. Also Govt. of Himachal Pradesh has banned plastic carry bags and plastic items such as plates and glasses
- **Liquid waste:** The college adheres to a strict protocol of liquid waste disposal in its laboratories. Any glassware used in the laboratory is rinsed with minimum water and poured in the sink installed in Laboratories. Sinks are further connected with underground drainage
- **E-waste:** The College has optimized its inventory of all computers through reassembling, modification and upgradation

by the college's own faculty members. This has been a critical endeavour towards E-waste management ensuring that no discarded computers or printers are lying idle in the premises. The old items like laboratory equipments and computer hardwares are sold by auctions. The e-waste generated from hardware which cannot be reused or recycled is generally disposed off and managed properly

- **Hazardous chemical waste disposal:** Disposal of chemical waste is free of charge to internal departments, provided the waste is presented properly. Due to the nature of this material, respective all disposal procedures is mandatory in order to collect and dispose of chemical waste safely and efficiently
- **Radioactive waste management:** Since University has provided options in syllabus to opt or not radioactivity based experiments in sciences. We have not such types of experiment in which we use radioactive material

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geo tagged photographs of the facilities	https://sites.google.com/site/gcbassagoharhp/other-facilities/waste-management
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for

D. Any 1 of the above

greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of Bicycles/ Battery powered vehicles
3. Pedestrian Friendly pathways
4. Ban on use of Plastic
5. landscaping with trees and plants

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

E. None of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of

C. Any 2 of the above

reading material, screen	reading
File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded
<p>7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).</p>	
<p>The institution believes in equality of all cultures, traditions and religions as it is evident from the fact that students belonging to different caste, religion, regions are studying without any discrimination. Though the institution has diverse socio-cultural background and different linguistic, we do not have any intolerance towards cultural, regional, linguistic, communal, socio economic and other diversities. The national festivals, birth anniversaries and memorials of great Indian personalities like Mahatma Gandhi, Sardar Vallabhbhai Patel, Dr. Bhimrao Ambedkar and Sarvepalli Radhakrishnan are celebrated and national holidays are provided to students and teachers on account of that. NSS and NCC Units of our college participate in various programmes related to social issues. The students are provided with equal opportunities to work on social issues. NSS & NCC organises activities to provide for an inclusive environment by bringing students and teachers with diverse background on single platform for creating inclusive environment. These functions help in developing tolerance harmony towards culture, region and linguistics and communal social economic diversities. Annual NSS Camp was organized at GC Bassa during w.e.f. 21st March, 2021 while the other programmes could not be organized due to Covid-19 pandemic during the session 2020-21.</p>	

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

India, as a country, includes individuals with different backgrounds viz., cultural, social, economic, linguistic, and ethnic diversities governed and guided by the Constitution irrespective of caste, religion, race and sex.

- Constitution Day is celebrated on 26th November every year. The programme initiates with Preamble reading of the constitution followed by lectures on the sensitization of students on responsibility towards the constitutional values, rights, duties and responsibilities of citizens. Students are encouraged to participate in activities like essay competition on the related themes.
- The students are encouraged to participate in the lectures of spreading the awareness among citizens on social issues like road safety
- Students consistently participate in the cleaning activities. Moreover, students are encouraged to actively participate in the plantation drives
- The students are inspired by participating in various programs on culture, traditions, values, duties, and responsibilities by inviting prominent people. The institute conducts awareness programs on the ban of plastics, cleanliness, Swachh Bharat, etc. with the involvement of the students

Due to Covid-19 Pandemic different activities including teaching occurred in online mode so, other activities could not be performed except admissions and house examinations during the session 2020-21.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

E. None of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Govt. College Bassa (Gohar) celebrates National days enthusiastically every year. All staff members and students gather in the college to celebrate these days. Every culture has number of festivals and celebrations. Celebration of cultural and constitutional festivals is integral part of college's co-curricular activities. Throughout session different days are celebrated by students with guidance of teachers which help them to know about different cultures and to cognitively imagine India as a nation.

Republic day is celebrated every year on 26th, January by the NCC and NSS Students of the college with great enthusiasm and pride. It is a day to remember when India's constitution came into force on 26

January, 1950 completing the country's transition toward becoming an independent republic. A function is organized in SDM Office, Bassa where NCC and NSS students of the college participate in different activities.

Besides these two national days a number of other national and international days are also celebrated in the college. International Women day is also celebrated in our college on 8th March every year in order to recognize those women who have made significant contribution to the advancement of their gender.

International Yoga day is also celebrated on 21st June every year in the college. This day aims to raise awareness of many benefits of Yoga. It is celebrated to spread awareness about importance and effects of yoga on the health of the people.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

- The college has its Book Bank with books on different subjects w.e.f. the session 2020-21. All the poor and needy students whose income is less than one lakh can borrow books for a session from the college library. The students are asked to produce the library card, income certificate/BPL Certificate in original to avail this facility in college library
- COVID-19 pandemic has forced all of us to make substantial changes in educational system across the world. The college students who had formerly been enrolled in on-campus courses now find themselves in unanticipated online learning. The college has successfully implemented online teaching learning process. Now teachers are using blended mode of teaching along with ICT facilities

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

The Government College Bassa (Gohar) is now one of the constituent colleges of the Sardar Vallabh Bhai Patel Cluster university of Himachal Pradesh along with Vallabh College Mandi, Govt. College Drang at Narla, and M.L.S.M. College Sundernagar. Out of all these campuses, we are leading the infrastructural development as construction work of the Cluster university campus is in advanced stage and expected to be completed in all respects with ready to use condition by June of next year whereas there is no significant infrastructural development is being done by other constituent colleges so far. The location of the college makes it strategically important to become a center of higher education. This college is located in the center of Karsog, Seraj, Balah and Sianj Vallies. In future the college has potential to become an educational hub for students from these rural hilly areas.

File Description	Documents
Appropriate web in the Institutional website	View File
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

IQAC of the college keeps a close look and takes keen interest in different events and initiatives related to academic, co-curricular & all round development of individual along with infrastructural and administrative development of the institute. In regard to this IQAC has taken some steps in past and dedicated to do more for the benefits of the various stakeholders and institute itself in future. Following are the main points of future plan of IQAC for next academic year:

- IGNOU Study Centre
- Upgradation of the exiting IT infrastructure
- Subject related academic trips of students
- Indoor stadium

- Virtual classroom
- Masters in Science, Commerce and some departments of Humanities in Government aided mode
- Language Lab
- Job oriented courses in self finance mode under HEIS
- Winter/Summer internship for students
- Installation of boundary wall around the campus
- Sports meet and Annual Function will be conducted in the session 2020-21
- Participation of students in co-curricular, extra curricular and the Inter-College sports activities
- Construction and shifting of sportsroom in the ground floor of science building
- Shifting of canteen and staffroom for ARTS Faculty
- Beautification of campus
- Alumni Meet in the next session and gathering of some funds for the development
- Addition of members in Old Student Association
- Fullautomation of library
- Complete installation of LED lights
- Installation of more Solar lights in campus
- Upgradation of the Book Bank
- Proposal for the allotment of 50 more seats in NCC
- Purchase of hand sanitizers and Installation of contactless sanitizer dispenser machines at entry point
- Repair and maintenance work of college and hostel building, electric switches and fans