

Self-Assessment Report (SAR)

The Internal Evaluation and Ranking of Govt. College Bassa (Gohar), Mandi, H. P.-175029

Criteria 4. Institutional Management (Score 220)

1. i) Institutional Vision, ii) Institutional Development Plan (IDP), iii) Plan of action for above

To be one of the best institutions of higher learning in Himachal Pradesh, the College strives for academic excellence by making available sufficient and appropriate faculty and staff, as well as relevant physical infrastructure, library and laboratory resources. Therefore, to achieve excellence in teaching and learning, the institution is committed to ensuring the following points through its activities, development plan and institution's vision document.

1. To attain high academic standards by adopting excellence in teaching and learning techniques in institutions.
2. To initiate student-centred approaches such as field visits, lab visits and excursion tours.
3. Enhancing of facilities for sports / NCC/ NSS/ Red Cross.
4. Upgradation of infrastructure facilities by renovation and proposed new constructions and making an environment/eco-friendly campus.
5. Developing academic/intellectual atmosphere through conducting frequent Seminars /Conferences by humanities, sciences and commerce.
6. Opening IGNOU Centre for distance learning

2. IQAC

i) No. of meeting per year

04

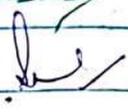
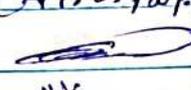
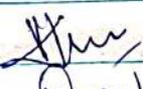
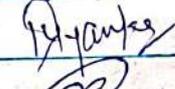
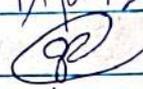
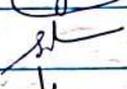
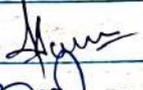
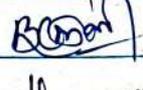
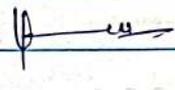
Reference: Copy attached

ii) No programmes organised (Trainings, workshops, IPR, etc.)

-No-

20 July 2024

A meeting of IQAC was organized under the chairmanship of Principal, Dr. Pawan Chauhan. The following members were present:

1. Dr. Pawan Chandra Chauhan (Chairman) 
2. Dr. Prof. Shankar Lal Dinker (Asso. Prof.) 
3. Dr. Shri Ram - Asso. Prof. 
1. Dr. Vijay Kumar, Assoc. Prof. 
2. Ms. Priyanka Thakur, Asst. Prof. 
3. Dr. Gagan Rappit, Asst. Prof. 
4. Dr. Suman Sharma, Asst. Prof. 
5. Ms. Archana Sharma, Asst. Prof. 
6. Dr. Bhed Ram, Asst. Prof. 
7. Dr. Vikas Thakur, Asst. Prof. 
8. PTA Representative
9. CSCA President Abhishek
10. Industrial Representative
11. Local Administration Representative

The newly constituted IQAC met on 20 July 2024 in the academic session 2024-25.

Members resolved to work unitedly for the well-being and overall development of students and college. The pending issues of botanical garden, vermicompost pit, and college website were discussed with a determination to solve them in the session - 2024-25.

The meeting started with a thanks note to the previous committee and welcome to the newly elected committee.

12 August 2024

A meeting of IQAC was organised under the chairmanship of Principal, Dr. Purnan Chand Chauhan. The following members were present.

1. Dr. Purnan Chand Chauhan. (Chairman/Principal)
2. Prof. Shakuntala Thakur Associate Prof.
3. Dr. Shiv Ram. Assoc. Prof.
4. Dr. Vijay Kumar
5. Ms. Priyanka Thakur Dyant
6. Dr. Gagan Rajput
7. Dr. Suman Sharma.
8. Ms. Archana Sharma
9. Dr. Bhed Ram.
10. Dr. Vikas Thakur
11. PTA Representative
12. CCA President
13. Industrial Representative
14. Local Administration Representative

The following points were discussed in the meeting.

1. The standard operating procedure (SOP) has to prepare the following for the curriculum, syllabus, examination, internal assessment, practicals as per CPU guidelines.
2. It was decided to get the photos with geo-tagging photographs for any function & programme organised in the college for necessary records.

Principal
Govt. College Basso (Gohar),
Pin: 175029

21. October 2024.

A meeting of ICAE was organised under the Chairmanship of Principal Dr. Puran Chand Chauhan. The following members were present in the meeting.

1. Dr. Puran Chand Chauhan (Chairman/Principal)
2. Prof. Shaktantala Chakravarti Assoc. Prof.
3. Dr. Shriv Ravi Assoc. Prof.
4. Dr. Vijay Kumar Assoc. Prof.
5. Mr. Priyanka Chakravarti Asst. Prof.
6. Dr. Suman Sharma Asst. Prof.
7. Prof. Archana Sharma Asst. Prof.
8. Dr. Bhadr Ram Asst. Prof.
9. Dr. Vikas Chakravarti Asst. Prof.
10. PTA Representative
11. CCA Representative
12. Industrial Representative
13. Local Administration Representative

The following points were taken into consideration in the meeting.

1. A SAR Committee has been constituted for the preparation of the SAR.
2. The Committee constituted for faculty profile and research activities has been asked for collecting all the documents/certificates related to FDPs, Papers presented/publication in conference and journals for last three years.

Principal
Govt. College Bansa (Gohari)
Pin: 175928

15 Nov. 2024.

A meeting of IQAC was organised under the chairmanship of Principal Dr. Pawan Chand Chauhan. The following members were present in the meeting.

1. Dr. Pawan Chand Chauhan (Chairman/Principal)
2. Prof. Shakuntala Thakur Assoc. Prof.
3. Dr. Shiv Ram Assoc. Prof.
4. Dr. Vijay Kumar Assoc. Prof.
5. Ms. Priyanka Thakur Asst. Prof.
6. Dr. Gagan Rajput Asst. Prof.
7. Dr. Suman Sharma Asst. Prof.
8. Ms. Archana Sharma Asst. Prof.
9. Dr. Bhed Ram Asst. Prof.
10. Dr. Vikas Thakur Asst. Prof.
11. PTA Representative
12. CSEA President
13. Industrial Representative
14. Local Administration Representative

The following points were taken into consideration in the meeting.

1. A Review meeting was conducted for the proofs/documentation of SAR, each criteria was discussed in detail and it was informed to all committees that the SAR-Inspection Committee will visit in the college on 19th Nov. 2024.
2. Also, House examination committee is asked to make all the necessary arrangements for the smooth conduct of mid-term exam to be held in the month of Dec 2024.

3. Management of institutional funds

i. Funds (BF, AF, PTA etc.) used/spent for Institutional Development /student welfare

Statement of Building Fund (BF) in r/o GC Bassa (Gohar), Distt. Mandi HP
For the Financial Year 2024-25

SN	Particular	Amount
1	Opening Balance as per Cash Book as on 01-04-2024	₹ 10,41,203.60
2	Add:- Fees and Funds received w.e.f. 01-04-2024 (excluded 18,00,000 received for repair and distemping from DHE Shimla)	₹ 1,45,317.00
A	Total (1+2)	₹ 11,86,520.60
3	Less :- 1. Expenses during the year (50% Share Sent to DHE Shimal w.e.f. 01-10-2024 to 30-11-2024)	₹ 87,825.00
B	Total Expenses	₹ 87,825.00
	Balance as on 31-03-2025(A-B)	₹ 10,98,695.60

60.43683809

Total Expenses in Percentage

Principal
Govt. College Bassa (Gohar)
Pin-175029

Statement of Amalgamated Fund (AF) in r/o GC Bassa (Gohar), Distt. Mandi HP
For the Financial Year 2024-25

SN	Particular	Amount
1	Opening Balance as per Cash Book as on 01-04-2024	₹ 3,09,331.00
2	Add:- Fees and Funds received w.e.f. 01-04-2024	₹ 12,39,565.00
A	Total (1+2)	₹ 15,48,896.00
3	Less :- 1. Expenses during the year	₹ 13,10,410.00
4	2. Fixed Deposit during the Financial Year 2024-25	₹ 0.00
B	Total Expenses (3+4)	₹ 13,10,410.00
	Balance as on 31-03-2024(A-B)	₹ 2,38,486.00

105.7153114

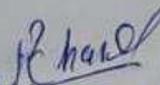
Total Expenses in Percentage (Excluded FD)

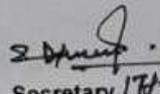
Principal
Govt. College Bassa (Gohar)
Pin-175029

PTA Contributions

Significant Contribution of PTA GC Bassa (Gohar), Distt. Mandi HP For the Financial Year 2024-25

Sr. No	Particular (Type of Work)	Date of Work done	Amount Expended	Remarks
1	Campus layout plan GC Bsssa for FCA	16-04-2024	11000	Developmental Work
2	Annual handling Charges of Fee Software	16-08-2024	13,990	Maintenance Charges
3	Girls Hostel Cleanliness wages & Cleaning material	20-09-2024	5,815	Cleanliness
4	Installation of Additional CCTV Cameras in Science and arts Block	16-10-2024	95,770	Developmental Work
5	Purchase of Printer for office and fee collection	16-11-2024	24000	Developmental Work
6	NCC room fitting	02-12-2024	36220	Construction
7	Creation of new website	31-12-2024	28101	Developmental Work
8	Salary and wages paid to employees of PTA	Financial Year 2024-25	2,49,000	Revenue Expenses


President
Parents Teachers Association
Govt. College Bassa, (Gohar)


Secretary
17/3/2026
PTA


Principal
Govt. College Bassa (Gohar)
D.D.O. Code - 215

ii) Periodic audit

Yes

iii) Settlement of bills/advances within a specified time frame

Yes

4. Grievance Redressal of Students and Employees

classmate
Date _____
Page 5

(Session 2024-25)

The following Committee has been constituted for sexual harassment of women and Grievance Cell for the session 2024-25

Sign of the Committee members

1. Ms. Shaikuntla Thakur (convenor) ✓
2. Ms. Priyanka Thakur ✓
3. Dr. Suman Sharma ✓
4. Ms. Archana Sharma ✓
5. Ms. Krishna Kumari ✓
6. Sh. Chetan Sharma (Adv.) ✓

Principal
Govt. College Bansa (Gohar)
Distt. Mandi (H.P.)
175029

classmate
Date _____
Page 7

(Session 2024-25)

1. July to September 2024.
No Grievances/Complaints have been received by the Committee members from July to September 2024.
Sign of the Committee members.
 1. ✓
 2. ✓
 3. ✓
 4. ✓
 5. ✓
 6. ✓

Principal
Govt. College Bansa (Gohar)
Distt. Mandi (H.P.) - 175029

2. October to December 2024.
The Committee members received the following grievances:-
 - (1) The students of GC Bansa, made a complaint that the vending machines and incinerators in the girls toilets of Arts and Science Block are not in a working order. A sub committee of the following members were constituted for the matter.

Name of the Committee members.

 - (1) Prof. Parvinder Jeenu ✓
 - (2) Dr. Suman Sharma ✓
 - (3) Prof. Archana Sharma ✓
 - (4) Prof. Krishna ✓

The sub committee contacted the vendor telephonically, the vendor as a response

classmate
Date _____
Page _____

(Session 2024-25)

Vendor Sh. Rakash Malik visited the Campus and checked the machine on dated
One vending machine and The Incinerator were found completely damaged and irreparable. The other vending machine has been taken by the vendor for repair.

Sh. Kamal Gupta

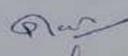
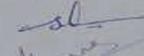
21/10/2024

Respected Principal Sir
Govt. Degree College Bassa
It is to bring to attention that the situation of girls toilet in Arts Block. Sanitary Napkins lies in dustbin for many days. It looks like heap of garbage. Girls put napkins here and there, such as on flush, in toilet. There is too much mismanagement. This situation can cause disease & is not fare for institution.
Thanking you.

Report

It is reported that the vending machines and incinerators installed in the girls toilets of Arts and Science Block are out of working order. So, necessary action should be taken as soon as possible.

Signatures of Committee members:

Prof. Parvinder Kaur	
Dr. Suman Sharma	
Prof. Archana Sharma	
Prof. Krishna	

Dated 22/10/24.

Sh. Kamal Gupta for NLU P.

22/10/2024

5. Green and Clean Campus

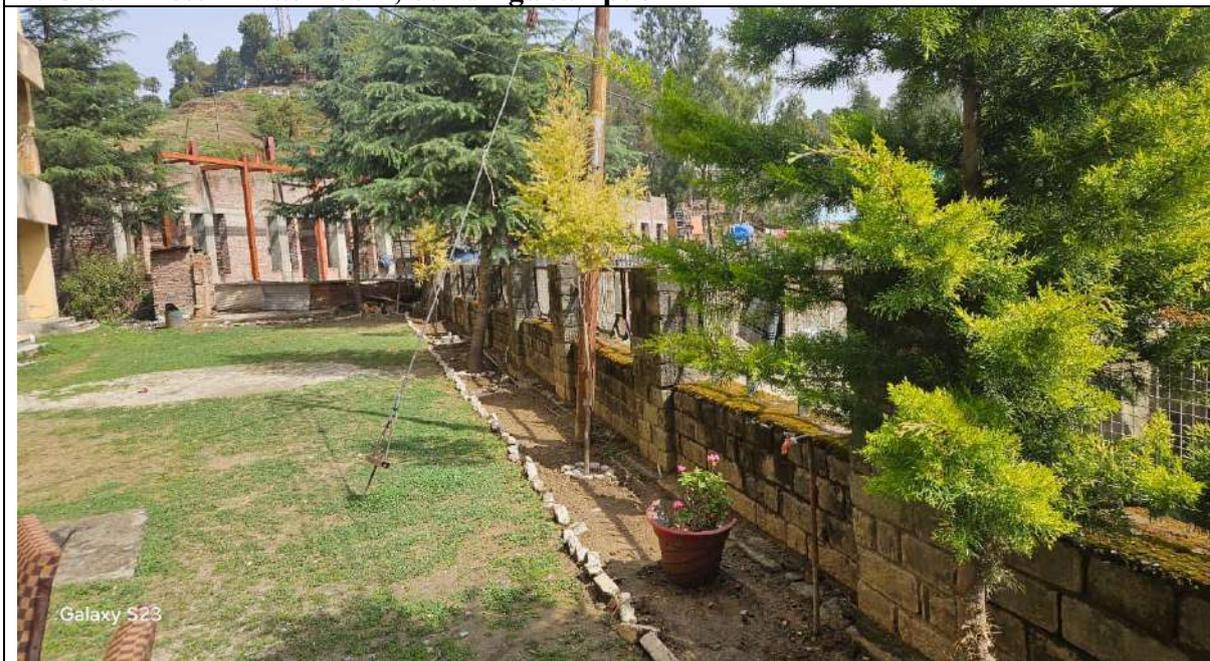
i. Green initiatives of institution (at least 3)



- The College is committed to ensure and induce greenery in the surroundings.
- Along with special lectures to the students on green initiatives, climate change and environment protection, the College organises plantation drives with students' involvement through NSS, NCC, R&R and many other clubs.
- For this purpose, the forest department has allotted an area to the College for plantation and its regular maintenance nearby the campus.

Note: NSS Report Attached

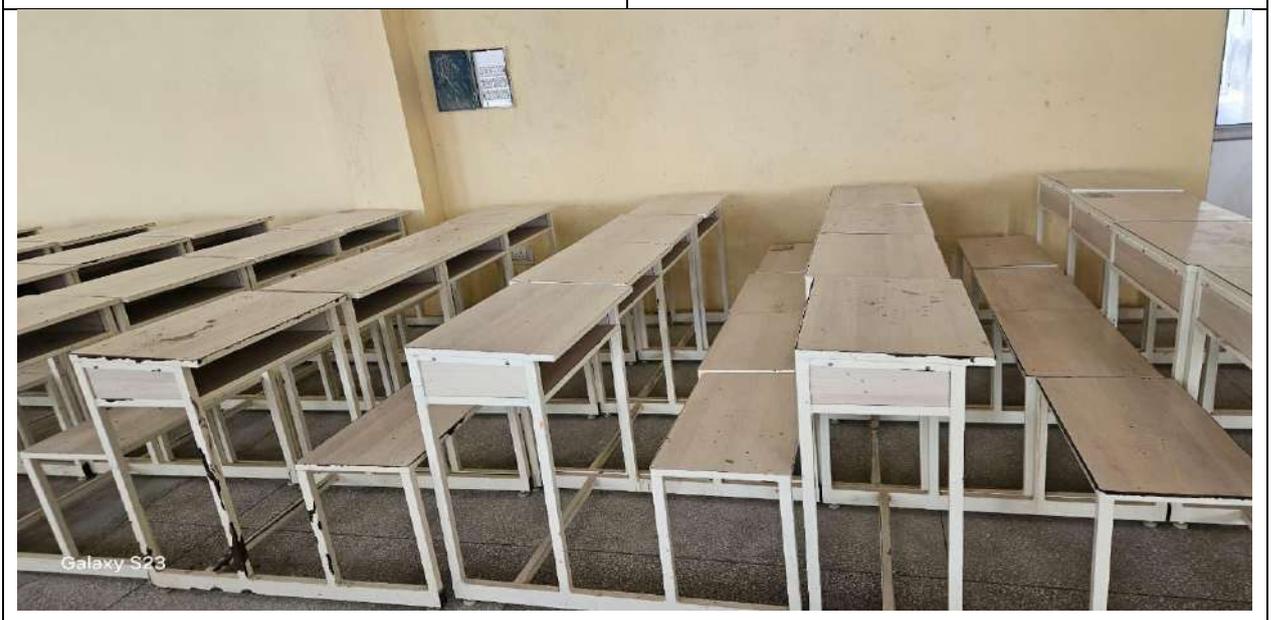
ii. Cleanliness in washroom, buildings/campus





6. Facilities for students

i. Common room for girls



Galaxy S23

- ii. Adequate toilets as per students' strength
Yes



- iii. Sanitary napkin vending machine/incinerator regularly put in use



Installed at Arts Block



Installed at Science Block

iii. CSCA room with proper furniture



iv. Student centre for co-curricular activities and its regular usage



vi. Regular use of playground



